

Rising 10th-12th Grade Course Selection Sheet
Parent Letter
2016-2017

Dear Wildcat Parents/Guardians,

Today students participated in a lesson on academic planning and the scheduling process for the 2016-17 school year. Students were given a copy of the following:

- Their current academic transcript
- A list of academic courses recommended by the first semester teachers of their core classes. These recommendations are based upon classroom performance, assessments, current grade level, and course sequence.
- A course selection sheet listing the available elective options
- A description of the Completer Programs offered at Arundel High School

Here are a few steps to guide you through the scheduling process:

- Step 1: Students should spend the next few days talking to teachers about challenging and appropriate courses. If you have any questions regarding the academic course recommendations, please contact **your child's first semester core academic teacher**. To view a description of the courses offered in high school, please visit the www.arundelhigh.org website and click on "Counseling".
- Step 2: Parents and students should attend the **Scheduling Information Night/Course and Club Fair on January 13th from 6:15-8:15pm and students should attend the Course Elective Fair on January 13th in the gymnasium during Pride Period.**
- Step 3: After gathering information on the courses offered next year, students should fill out the core academic courses based on teacher recommendations. Students should also rank their elective options #1 through #10. #1 representing the elective course that is the highest priority.
- Step 4: Turn in the course recommendation form to your CATS teacher by **Friday, January 15th.**
- Step 5: From February 8-March 14, counselors will begin to meet with students by English class to discuss their choices and make any necessary changes. Counselors **will not** meet with students or parents prior to this time about scheduling. Any students who are absent during their appointment time will be seen at a later date.
- Step 6: After their individual appointments, students will bring home a completed course request form listing the academic courses and electives along with a parent approval form. Forms should be signed by the parent and returned to the Counseling Office by **March 25th**. Any changes to the schedule request should be made on this form.