

**Rising 10<sup>th</sup>-12<sup>th</sup> Grade Course Selection Sheet**  
**Parent Letter**  
**2018-2019**

Dear Wildcat Parents/Guardians,

On Tuesday, January 23<sup>rd</sup>, students will participate in a lesson on academic planning and the scheduling process for the 2018-19 school year. Students will be given a copy of the following:

- A course selection sheet listing the available elective options
- A description of the Completer Programs offered at Arundel High School
- A PowerPoint presentation on the scheduling process

Here are a few steps to guide you through the scheduling process:

- Step 1: Students should spend the next week talking to teachers about challenging and appropriate courses. If you have any questions regarding the academic course recommendations, please contact **your child's first semester core academic teacher**. To view a description of the courses offered in high school, please visit [www.arundelhigh.org](http://www.arundelhigh.org)
- Step 2: Parents and students should attend the **Scheduling Information Night & Course Fair on January 23<sup>rd</sup> from 6:30-8:30pm** to learn more about the courses being offered next year.
- Step 3: After gathering information on the courses offered next year, students should fill out the core academic courses based on teacher recommendations. Students should also rank their elective options #1 through #10. #1 representing the elective course that is the highest priority.
- Step 4: Turn in the course recommendation form to your 4th period teacher on **Friday, Feb. 2<sup>nd</sup>**.
- Step 5: From February 8th-March 19th, counselors will meet with students by English class to discuss their choices and make any necessary changes. At this advising meeting, counselors will review graduation requirements and answer any student questions. Counselors will not be able to meet with students or parents prior to this time about scheduling. Any students who are absent during their appointment time will be seen at a later date.
- Step 6: After their individual appointments, students will bring home a completed course request form listing the academic courses and electives along with a parent approval form. Forms should be signed by the parent and returned to the Counseling Office by **March 30<sup>th</sup>**. Any changes to the schedule request should be made on this form.

Thank you for your support in ensuring that your student signs up for an exciting, productive, and balanced course-load for the 2018-2019 school year!