

Important Information for Parents

During Arrival and Dismissal our campus is full of automobile and bus traffic. Please help keep everyone safe by following these procedures when you drop-off your child.

Drop Off Procedures

- Enter campus and continue to the lot nearest the stadium. Proceed by making the loop. The drop off point at the corner of the building.
- Staff will direct you. Please follow their directions.
- Understand that students will be using multiple cross walks so be alert.
- After drop off the traffic pattern will require you to exit towards Rt. 175.

Pick Up Procedures

- Enter campus and continue to A-lot (the small lot in front of the building). Please be patient. After the buses load and leave, A-lot will be dismissed.
- Staff will direct you. The pattern will require you to exit towards Rt. 175.

Remember we have young drivers on our campus. Please do your part to help us maintain everyone's safety.

Signing Child Out of the Building

- Please come to the Main Entrance and press the doorbell. You will be asked to show your ID to the camera. Once in the building, please go to the attendance window.
- Show your ID at the attendance window and complete the sign-out sheet. Your child will be called to the office.
- PRIDE Period is from 8:50 AM – 9:21 AM. It is recommended that you pick up your child before or after this period so we can call them out of class. If you have an emergency and need to come during PRIDE, we will accommodate you.
- If you want your child to leave the building without you, please call. You will be asked demographic questions about your child to verify your relationship.

In order to maintain the quality of our instructional program, we minimize the interruption to classes. Please help us by following these procedures.

Dropping Items Off to your Child

- When your child forgets something important that he or she needs for the school day, please bring it to the Main Office.
- Please put food, clothing, shoes, etc. in a bag. We will place money in an envelope.
- You will be asked to complete a property log.
- We will put your child's name on the item and have it delivered to your child.

Getting a Message to your Child

- In the event of an emergency, we are happy to get a message to your child.
- If the message is sensitive or upsetting, we will provide assistance from our student support staff.